

Attendance Requirements

Instructors are obligated, at the beginning of the semester, to announce to their students their policy regarding excessive absence. In accordance with Grossmont College policy, when absences exceed the number of hours that a class meets in a week, the instructor may drop the student from the class for excessive absences. It is the student's responsibility to discuss anticipated extensive absences with the instructor. Make-up work for an absence of any kind must be completed to the satisfaction of the instructor. No absence relieves the student of the responsibility of completing all work assigned.

If you are not present during the entire class or leave class early without prior discussion with the instructor, you will be considered absent from the class with an unexcused absence.

For lecture | lab courses which are scheduled to meet for six hours per week, the third unexcused absence could result in your being dropped from the class.

Add / Drop Policy

Students may add courses only during the official "Add" period using an "add code" issued by the instructor and submitting the completed "Change of Program Card" to the Admission and Records Office.

It is the student's responsibility to officially drop courses they are no longer attending. If a course is not officially dropped, you may receive an "F" for the course.

The last day to drop a course without a "W" appearing on your record is: see college calendar

The last day to drop a course and receive a "W" on your record is: see college calendar

College Student Code of Conduct

Students are subject to adhering to the policies and procedures of the Grossmont-Cuyamaca Community College District, as well as all federal, state and local laws. Student conduct must conform to District and College rules and regulations as well as course policies. If a Student Code of Conduct violation occurs while a student is enrolled, he or she may be issued administrative action, including warning (verbal and/or written), written reprimand, suspension, and/or expulsion. For additional information on the Student Code of Conduct, please consult the Grossmont College Catalog as well as the Assistant Dean of Student Affairs. Misconduct not listed in the catalog may also result in discipline if good cause exists (Educational Code Section 76034).

When necessary I will contact you through the email address and phone number you have on file with the college through Web Advisor and Black Board. Please update this information.

Academic Integrity

Cheating and plagiarism (using as one's own ideas writings, materials, or images of someone else without acknowledgement or permission) can result in any one of a variety of sanctions. Such penalties may range from an adjusted grade on the particular exam, paper, project, or assignment (all of which may lead to a failing grade in the course) to, under certain conditions, suspension or expulsion from a class, program or the college. For further clarification and information on these issues, please consult with your instructor or contact the office of the Associate Dean of Student Affairs.

Students with Disabilities

Students with disabilities who may need accommodations in the class are encouraged to notify the instructor and contact Disabled Students Programs and Services (DSP&S) early in the semester so that reasonable accommodations may be implemented as soon as possible. Students may contact DSP&S in person or by phone at (619) 644-7112 or (619) 644-7119 (TTY for deaf).

Supervised Tutoring Referral

Students are referred to enroll in the following supervised tutoring courses if the service indicated will assist them in achieving or reinforcing the learning objectives of this course:

IDS 198 Supervised tutoring in general computer applications in the Tech Mall

English 198W Supervised tutoring for assistance in the English Writing Center (Room 70-119)

IDS 198T Supervised one-on-one tutoring in academic subjects in the Tutoring Center (Room 70-229). The phone number for the Tutoring Center is 644-7387.

Visual Arts & Humanities Department Student Conduct and Policies

It is expected that all students will conduct themselves in a manner that is consistent with common courtesy to all other students, faculty, and staff.

Students are expected to dress appropriately for a laboratory class. VAH Department Studio Courses are officially formatted as combined Lecture / Lab sections. This means that the lecture or lab portion of the class may occur anytime during the scheduled time block for the course.

To insure a productive working environment for all students, please clean up your work area and return all items to their proper storage area upon the completion of class and lab. Students are required to clean their work area at the end of each class by dusting and wiping off the tables and cleaning the sink after using wet media.

No smelly, messy foods or drinks in the studio at any time.

You may use the wood lockers outside the back door. All materials, including your lock, must be removed by the end of finals week. Find a classmate to share with. See me to check out a locker.

No photos, audio or video recording without expressed permission.

Personal computers/ iPads/ smart phones: Do not use electronics during lecture, demonstration, discussion, instructions or critique. Bring in hard copy of reference materials if needed.

The Class computer may be used with permission and for class related research only.

Use black phone and press the red button for campus police in an emergency.

In consideration of fellow classmates and to insure a thoughtful and productive learning environment without disruption, please turnoff and put CELL PHONES away before entering the classroom. If at any point during course instructional activities the cell phone is activated, this will be considered a violation of the Student Code of Conduct and will result in administrative action, including a warning and/or being asked to leave the classroom, and/or a short-term suspension. You will not be awarded any participation points for the day if your phone activates, you are texting, or listening to music on your phone. You may not wear earphones for instructional and Health and Safety reasons.

The subjects and materials covered in this course may sometimes be of such a nature as to be offensive to an individual's personal beliefs. Politics, religion, sexuality and/or morality have often been the content of artists' efforts and will be discussed openly in a mature manner to facilitate a greater understanding of varying perspectives.

Department Mission and Vision Statement

The Grossmont College Visual Arts & Humanities Department Mission is to teach artistic and critical thinking skills and an understanding of culture and history for degree, transfer, and career-seeking students. Our vision is to foster appreciation of culture through intellectual and practical engagement with the visual arts and humanities. We value empowerment and excellence through individual creative expression, community engagement, and respect for the diversity of culture and the human experience.

From the Counseling Center

Please contact the counseling center for a personal counseling resources list provided by our counseling department including community referrals for low-cost counseling services, crisis hotlines, emergency housing, and much more.

Course Curriculum and Evaluation Considerations

The following is *general* outline of the various activities you *may* be engaged with during semester. The evaluation of your artistic efforts will be based on your effort in understanding and demonstrating the aesthetic and technical principles discussed throughout the course in the development of your sense of artistic vision and technical craft. While it will be important to develop and exercise proficient technical execution with wet or dry media and paper, it will be equally important for you to demonstrate engagement with your ideas as they relate to art and design's conceptual and aesthetic possibilities.

Methods of instruction may include lecture, demonstration, handouts, visual and audio presentations, art making, reading, and writing assignments, vocabulary study and exams, group discussion, critique of work individually and in group, suggested revision of projects, technique, craftsmanship, and fieldtrips.

I use Black Board to record grades and send announcements.

In the critique, students will evaluate and participate in the discussion and critique of their own work as well as the works of classmates. The critique gives us an opportunity to evaluate your work, your intentions, and its interpretation by your peers and myself. You are expected to participate, complete related reading assignments, study course vocabulary and apply these terms, topics and ideas in class discussions and critiques.

Presentation of your work is taken seriously. Hang your work for presentation from the top two corners. Spray fix charcoal projects. Do not fold your work.

Students will begin each class session by warming up in the sketchbook. They are great for sketching quick compositional studies and design ideas, taking notes, and practicing techniques. Students are required to bring the sketchbook to each class session. Number and date each sketch. The sketchbook will be collected and returned.

We will meet at a museum at least once during class time. Please make every effort to attend the fieldtrip as it is part of the learning experience.

Students will complete a written assessment of an artwork viewed in person at a museum or gallery.

Your final grade will be determined by a culmination of points earned based on your performance with the below

listed curriculum assignments. Questions regarding curriculum assignment grades and/or the final grade must be brought to the attention of the instructor. To provide equitable instruction for all students while during class hours, please ask questions regarding your grade during instructor office hours or after class.

Daily In-Class Assignments, Lab Practice and Curriculum Participation

Students are expected to demonstrate active and engaged participation with the curriculum and assignments while attending each class session and in-class laboratory practice. Students must be present during the entire class and in-class lab practice so as to participate with the curriculum and assignments in order receive credit. If you leave at any time during the class without the consent of the instructor, you will be considered absent and will not receive credit for Daily In-Class Assignments, Lab Practice and Curriculum Participation.

The Daily In-Class Assignments, Lab Practice and Curriculum Participation activities may include warm-up sketches, technical assignments, critical issues discussions and/or responses as well as daily participation with the curriculum during lab practice sessions in class. Depending on the curriculum of the course, the evaluation methods for these activities may vary from completion of the activity and receiving 100% of the evaluation points to a specific grading rubric that includes a range of evaluative considerations.

I will be looking at technical improvement, research, creativity and risk taking, critical thinking, full development of concepts, motivation and dedication in the studio.

It is your responsibility to make an effort to improve your skills, spend a sufficient amount of time outside of class, and maintain a strong and concentrated work ethic in the studio. Students are required to process the course material and show insightful decision-making.

Keep all graded work until the course is over and you have your final grade.

Critical Issues Readings/Multiple-Question Summary Responses

Throughout the semester, there may be informal, 20 – 30 minute discussions in class as well as postings on the course website or Black Board on various critical issues and readings on the visual image and visual culture within both historical and contemporary contexts. Topics will explore various issues regarding design, the history of art, on being an artist, as well as the sociological, psychological and cultural implications of the visual image. For studio courses, a 2 – 3 paragraph (approximately 60 – 100 words) written response will be required to be typed (handwritten not accepted) and turned-in before the discussion. It will be essential to demonstrate comprehension and basic understanding of critical ideas raised by the presentation and/or reading.

Critical Issues Presentations

In some of the more intermediate and advanced courses, students will give a 15 – 20 minute oral presentation on a critical issue topic in art or design of personal interest. Such topics could include the work of an artist(s), the constructing of identity within the context of portraiture, defining beauty and the cultural meanings of landscape, and narrative possibilities as well as other possible topics. It will be essential to demonstrate comprehension and basic understanding of critical ideas raised by the presentation.

Technical Assignment(s)

The Technical Assignment(s) will include discussions, demonstrations and assignment(s) on the technical principles of drawing and design. It is expected that you complete the required readings as well as actively take notes during class discussions and demonstrations to assist you in the refinement of your technical skills. With the technical

assignment(s), your effort will be evaluated on your understanding of the technical principles presented through your execution and sense of craftsmanship.

Conceptual or Individualized Assignments

With each assignment, you'll be asked to make images that explore various aesthetic and technical considerations within the contexts of conceptual possibilities that are open to your individual interests. The assignments will focus on historical and contemporary conceptual approaches within the drawing or painting mediums, the use and function of an artistic sensibility and visual language, art's primary aesthetic considerations, including the nature of content; the artists' physical relationship to subject matter; framing and compositional considerations; the attention to descriptive details; the role and use of light. Upon the completion of each assignment, there will be a critique for discussion and feedback of your artistic efforts.

With each of the assignments, your effort will be evaluated based upon the following considerations:

Development of your vision as demonstrated through the completion of assigned images made, your interpretation of the assignment objectives through your use of aesthetic considerations, including the use and application of principles and use of materials, the role and use of light, compositional organization strategies and techniques in suggesting emphasis of pictorial content.

With each assignment, you are strongly encouraged to show me your thumbnail sketches so I can provide guidance with your formal and conceptual concerns.

Student Learning Outcome (SLO) Assessment Assignment / Exercise

The Student Learning Outcome (SLO) Assessment Assignment / Exercise is a departmental assignment for all students enrolled in a particular course at Grossmont College. The assignment / exercise is designed for the student to demonstrate the understanding and knowledge of the assigned objectives and outcomes of a given course. Such (SLO) Assessment Assignments / Exercises may include any combination of a technical assignment, critical writing exercise, exam and/or preparation of a final project depending on the course enrolled in and will be evaluated based on stated course outcomes.

Mid-term and Final Exam

The mid-term and final exam will consist of multiple choice and short answer questions covering material from the class discussions, demonstrations and class handouts, including the vocabulary list.

The final exam will be inclusive of all the material covered during the class, including lecture handouts, in-class discussions and demonstrations and the assigned readings.

Final Project(s)

The final project(s) may consist of a portfolio of artwork, artist book, or signature piece.

The evaluation of the final project will consist of the following considerations:

Development of your vision, conceptual engagement and approach of strategies through your use of aesthetic considerations, including the use and application of art elements, principles of organization, use of materials, the role and use of light, compositional organization strategies and techniques in suggesting emphasis of pictorial content, technical execution, craftsmanship, and presentation.

Curriculum Evaluation Criteria

Per the College Catalog, the overall final grade earned for the course is based on total points earned and will be representative as follows:

- A+** (100%)
- A...** (99% – 93%)
- A-..** (92% – 90%)
- B+..** (89% – 87%)
- B...** (86% – 83%)
- B-..** (82% – 80%)
- C+** (79% – 77%)
- C...** (76% – 70%)
- D...** (69% – 60%)
- F...** (59% and less)

The points earned for each course curriculum activity are based on a percentage of the total points possible for each evaluation consideration.

100% – Exceptional performance, effort and accomplishment in demonstrating engagement with assignment objective(s) and superior technical execution.

90% – Excellent performance, effort and accomplishment in demonstrating engagement with assignment objective(s) with minor attention necessary with either an aesthetic and/or technical execution consideration.

80% – Good performance, effort and accomplishment in demonstrating engagement with assignment objective(s) with additional attention necessary with no more than one aesthetic and/or technical execution consideration.

70% – Satisfactory performance, effort and accomplishment in demonstrating engagement with assignment objective(s) with additional attention necessary with at least two aesthetic and/or technical execution considerations.

60% – Unsatisfactory performance, and effort in demonstrating engagement with assignment objective(s) with additional attention necessary with at least three aesthetic and/or technical execution considerations.

50% – Unacceptable performance, and effort in demonstrating engagement with assignment objective(s) as well as failing to complete the assignment considerations.

Completion of Curriculum

It is expected that all assignments are executed and turned-in for evaluation on the assigned date at the start of class.

Assignments completed late after the assigned evaluation date will not be accepted unless prior arrangements have been made with the instructor before the assignment due date in consideration of extenuating circumstances with timely communication with the instructor (i.e. extreme emergency situations).